

MARINA CHECKLIST**For All Questions, Please Use:****Y:** Yes **N:** No **DK:** Don't Know **NA:** Not Applicable**Facility Type**

1. a. How many employees work at the facility during peak recreational boating season? Full-time ____
Part-time ____
b. How many boats(capacity) are moored at the facility? ____ Docked? ____ Stored on land? ____
2. a. Are maintenance or repair operations performed at the facility? ____
b. If yes, are these primarily customer do-it-yourself activities? ____

Hazardous Waste

3. a. Are manifests documenting hazardous waste shipments kept, going back at least 3 years? ____
b. Do employees receive training in: Proper handling of wastes? ____ Emergency procedures? ____
c. Are quantities of hazardous waste generated by the marina calculated each month, to determine what size generator the marina is? ____
d. Are all hazardous wastes stored: In labeled containers? ____ In a dedicated storage area? ____ Indoors or covered? ____ In an area with an impervious floor? ____
With storage area spill containment? ____
e. Are all hazardous wastes shipped with a properly licensed transporter? ____
4. a. Is oil (including motor fuel) stored above ground in any single tank with over 660 gallons capacity? ____ Above ground in total aggregate capacity of over 1320 gallons? ____ Below ground in total aggregate capacity of 42000 gallons? ____
b. Is a Spill Prevention, Control and Countermeasure plan (SPCC):
On site? ____ Signed by a registered professional engineer? ____ Posted in plain view at oil storage locations? ____
5. a. Does **above** ground oil storage (including piping system) have: Secondary containment? ____ Leak detection? ____
b. Does **below** ground oil storage (including piping system) have: Secondary containment? ____ Leak detection? ____
c. Are spill prevention procedures in place for:
Receiving oil from a supplier? ____ Transferring oil within the facility? ____
Waste oil disposal? ____
6. a. Does the facility have spill prevention procedures in place for fuel dispensing? ____
Overfill alarm? ____ Automatic shutoff? ____ Fuel collars to capture splash/drips? ____
Employee monitoring of fueling? ____ Other? ____
b. Is equipment available and procedures in place to contain a spill at the dispenser location? ____

c. How would you evaluate the effectiveness of the methods you are using to prevent releases?

Excellent ____ Good ____ Fair ____ Poor ____

Hazardous Materials

7. Has the amount of each hazardous material stored onsite been calculated (including motor fuel in above-ground systems of greater than 10,000 pounds capacity) to determine if reporting to the Local Emergency Planning Committee is necessary? ____

8. Are up to date Material Safety Data Sheets (MSDS) for all hazardous chemicals kept on file? ____

Used for training all employees handling hazardous chemicals? ____

Storm Water

9. a. Is a National Pollutant Discharge Elimination System (NPDES) Storm Water Permit required of this facility? ____

b. Does the marina have a NPDES Storm Water Permit? ____

10. a. When pressure washing boats coated with ablative paints, are any efforts undertaken to prevent removed material from releasing to water? ____ from contaminating land? ____

b. Are blasting, other paint preparation and painting activities contained or controlled to prevent abrasives, paint chips, and over spray from being released to the water? ____ to land? ____ to protect employees? ____

c. Are all engine fluids promptly transferred from parts, drip pans, used filters and other containers to closed receptacles for disposal or recycling? ____

d. Are fuels, solvents and paints stored in a protected, secure location, away from drains? ____ Plainly labeled? ____

11. Has the marina made structural changes to minimize surface water runoff? ____ Berming? ____

Vegetation? ____ Riprap? ____ Drains? ____ Placement of filters in drains? ____

Other? _____

Other

12. Has the facility switched to alternative materials or products to reduce toxicity or other hazards to safety or the environment? ____ Safer paint stripping? ____ Safer painting? ____

Safer MSD odor chemicals? ____ Dust collection? ____ Phosphate free cleaners? ____

Biodegradable cleaners? ____ Safer antifreeze? ____ Other? _____

13. Does the facility have a sewage pump out system? ____ Onshore ____ Boat ____ How many gallons (approx) do you pump out per week? ____ Do you use Clean Vessels Act funds? ____

14. Has the marina taken any action to improve environmental performance not included above? Please explain _____

This checklist does not include all marina requirements and preferable practices. For further information, see EPA New England's regional marina Web site at www.epa.gov/ne/assistance/marinas (the site contains marina environmental information and resources for assistance) In addition, your comments or suggestions can be sent to: Marinas: U.S. EPA New England, Mail Code SPP, One Congress St., Boston, MA, 02114